

**Memorandum of the Meeting
Regular Study Session/Meeting
Twenty-Sixth Town Council of Highland
Monday, October 03, 2011**

The regular study session of the Twenty-Sixth Town Council of the Town of Highland was convened at the regular place, the Highland Municipal, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers on **Monday, October 03, 2011** at the time of 7:10 o'clock p.m.

Silent Roll Call: Councilors Dan Vassar, Bernie Zemen, Mark Herak, Konnie Kuiper and Brian Novak were present. A quorum was attained. The Clerk-Treasurer Michael W. Griffin was present to memorialize the proceedings.

Others present: Pete Hojnicki, Metropolitan Police Chief was also present.

General Substance of Matters Discussed

1. The Town Council discussed whether or not the Town Council Meeting of Monday, October 10, should be convened as the Clerk-Treasurer and two members of the Town Council will be attending the Annual IACT Conference. It was the consensus that the meeting be cancelled. The Town Council President will cancel that meeting officially, pursuant to his authority under Section 30.27(C).
2. The Town Council discussed what effective date should be used for the introduced Ordinance 1497.1375-R, either October 1, 2011 or January 1, 2012. The Clerk-Treasurer reported that a "sustainable funding source had been identified" for 2012, and if the Town Council desired for an earlier effective time, the 2011 budget would need to be reviewed. It was also noted that whether or not the effective date could be made retroactive for October 1. It was further noted that Sergeant Darren Suroviak, a member of the 1977 Public Safety Pension, has his last effective day in early October. It was to be explored with PERF to determine if the Council has not acted on the effective change and whether or not it could be allowed effective retroactive. It was noted that the Town Council preferred an earlier effective date, particularly if it could be made effective for Sgt. Suroviak, fixing his base for his pension at \$2,500 higher than it would be if the effective date could not be made retroactive.
3. The Town Council and the Metropolitan Police Chief discussed the request for an additional appropriation for reacquiring a police canine ability, including acquiring a police dog and associated equipment. It was noted that the additional is being sought in the Special Public Safety Fund. It is further understood it will need to identify the categories of expense before a legal notice for the public hearing could be advertised. The Metropolitan Police Chief indicated he would provide detail to the Clerk-Treasurer to support the legal notice.
4. The Town Council and the Metropolitan Police Chief discussed the proposed interlocal cooperation agreement to support the state mandated reduction of Public Safety Access Points (PSAP) (911 features) in each county from whatever its current numbers to an amount not greater than two. Lake County has 19 cities and Towns plus the County itself, and there are 18 PSAPs in the county. In order to implement and advance toward the state mandate, an interlocal cooperation agreement has been prepared by the County creating a Lake County Public Safety Communications Commissions. The attorney for the Lake County Sheriff indicated that the several cities and towns are mandated to approve the interlocal cooperation agreement under IC 36-8-16.5-51 (e). The Town Council heard a brief report from the Metropolitan Police Chief, but no guidance on the disposition of the agreement emerged.
5. The Town Council and the Metropolitan Police Chief discussed and performed mark-up on the draft amendments to the ordinance regulating Junk Vehicles. The discussion included modifying some of the time periods associated with enforcement from seven days in some cases to 72 hours (three days).

6. The Town Council and the Metropolitan Police Chief discussed and performed mark-up on the draft amendments to the ordinance regulating domestic animals.
7. The Town Council and the Metropolitan Police Chief discussed his request for amending the current Law Enforcement Aid Fund, from its current \$1,000 amount to an amount of \$2,000.
8. The Town Council, the Town Clerk-Treasurer and the Metropolitan Police Chief discussed the issue of comp time pay requests for exempt salaried officers. The discussion included the history of this particular provision, that allowed the Town Council and certain boards of jurisdiction to approve so-called "over-time pay" for exempt salaried officers. The discussion included the importance of the Town Council's oversight function. It was suggested that instead of eliminating the approval by the Town Council or board of jurisdiction, perhaps these requests could be made in advance and quarterly, for approval by the Town Council. It was also suggested that the Town Council revisit the issue following the election, when the work with the compensation and human resource consultant, reviewing the personnel and compensation policies of the Town, will resume.

There being no further business to be discussed by the Town Council, the regular study session of the Town Council of **Monday, October 03, 2011**, was adjourned at 8:54 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA
Clerk-Treasurer